

What happened before the next payment?

Index one episode from information available at the time. This sheet does not prove that a control worked.

Episode alias: _____ Date: _____ Reviewer: _____

01 / Company and workflow

Payer alias, operator role and permitted review scope.

02 / Payment obligation

Payee alias, amount, currency and authorized limit.

03 / Original attempts

References, paths and actual release times.

04 / Replacement

Proposed, approved, released, not sent or unknown.

05 / Decision-time evidence

Source, attempt match, availability and conflicts.

06 / Decision and control

Owner, decision time, system block or human check.

07 / Timeline

Actual order, timezone and unknown chronology.

08 / Outcome

Each attempt, excess payment, recovery and as-of date.

09 / Cost

Staff time, fees and delay. Separate gross from net loss.

10 / Frequency

Period, unique obligations and evidence coverage.

11 / Coverage

Controlled paths, observed paths, unknowns and bypasses.

12 / Evidence quality

Missing records, contradictions and next request.

Next owner / due date / evidence request: _____

Keep credentials and unredacted bank details out. Unknown, missing, not applicable and none are different findings. Store completed records in your approved workspace.

Coverage guide: haltseal.com/guides/payment-control-coverage-checklist/

Research and sources: haltseal.com/research/